

GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)

KUMBAKONAM



OFFICE OF THE CONTROLLER OF EXAMINATIONS

ANNUAL REPORT

2018-2019

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1. INTRODUCTION

Examination wing of Government College for Women, Kumbakonam was established in the year 2006 - 2007 as a statutory body constituted in accordance with the UGC guidelines for autonomous colleges. The wing is headed by the Controller of Examinations(CoE), reporting to the Principal being the Chief Controller of examination and supported by the Deputy Controller and clerical staff. The primary responsibility of the Office of Examinations is to plan and conduct all examinations in a fair, transparent and systematic manner as per the academic Calendar prepared at the beginning of every academic year.

The examination procedures are in accordance with the guidelines of the Examination Manual which is in accordance with the Bharathidasan University and is in conformity with the UGC guidelines from time to time. The examination wing is responsible for generation of question papers, registration for examinations, evaluation processes, preparation and publication of examination results, and printing of consolidated mark statements.

The office of examinations is committed to ensure efficient and effective functioning of its office for the benefit of the stake holders. The process is subject to change as and when there is a need for the welfare of the students. In this academic year, when few students were not able to appear for the November 2018 Semester Examinations due to Gaja Cyclone, a special re-exam was conducted without payment of fees for the re-exam.

2. QUESTION PAPER SETTING

a) Question Paper Setting –Internal Tests

For Internal Tests, Question paper for all the courses of UG & PG programmes are set by the Internal Examiners (either the course coordinator or the one of the course teacher chosen by the HOD)

b) Question Paper Pattern –Internal Tests

Odd Semester (November -2018) & Even Semester (April 2019)	
Internal Test I & Test II UG&PG	
Sec A – 5 Questions × 2 Marks = 10 Marks (Answer all the questions)	
Sec B – 4 Questions × 5 Marks = 20 Marks (Either or type questions)	
Sec C – 2 Questions × 10 Marks = <u>20 Marks</u> (Two out of Three questions)	
Total	50 Marks
Model Exam	
Sec A – 10 Questions × 2 Marks = 20 Marks (Answer all questions)	
Sec B – 5 Questions × 5 Marks = 25 Marks (Either or type questions)	
Sec C – 3 Questions × 10 Marks = <u>30 Marks</u> (Three out of five questions)	
Total	75 Marks



c) Question Paper Setting – End Semester Examinations

All the question papers are set by External Examiners. Two sets of question papers are obtained for all courses.

d) Question Paper Pattern - End Semester Examinations

A uniform question paper pattern for all (UG & PG) courses is adopted except for Gender Studies, Non Major Elective Courses, Skill Based Elective Courses, Value Education and Mathematics for Competitive Examinations and Self Study Courses.

UG & PG	
Sec A – 10 Questions × 2 Marks = 20 Marks (Answer all the questions)	
Sec B – 5 Questions × 5 Marks = 25 Marks (Either or type questions)	
Sec C – 3 Questions × 10 Marks = 30 Marks (Three out of five questions)	
Total	75 Marks

Question Paper Pattern for Gender Studies (As per University norms)

Either or type	5×15 = 75 Marks
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Question Paper Pattern for Skill Based Elective Course and Non Major Elective Course from April -2018 onwards

Either or type	5×15 = 75 Marks
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3. EVALUATION PROCESS

Continuous Internal Assessment:

The evaluation of the internal assessment will be completely done by the course teachers under various components.

Components of Continuous Internal Assessment (CIA)

Theory	
Odd Semester (November -2018) & Even Semester (April-2019)	
Component	Marks
CIA - 2 tests (50 marks each)	7
Model Exam (75 marks)	8
Seminar/Assignment/Quiz	5
Attendance	5
Total	25

Practical	
Odd (November -2018) & Even Semester (April-2019)	
Component	Marks
Continuous Assessment	25
Record	05
Model Exam	10
Total	40



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Absentees for Internal Tests:

Students who absent themselves for more than one CIA tests can apply for retests through staff in charge and Head of the Department.

Passing minimum:

Programme	Passing minimum in CIA		Passing minimum in ESE	
	Theory (25 marks)	Practical (40 marks)	Theory (75marks)	Practical (60marks)
UG	10	16	30	24
PG	13	20	37	30

Conduct of End Semester Examinations:

- In addition to continuous evaluation component, the end semester examination, which will be a written-type examination of at least 3 hours duration (**extra time of one hour for disabled students** as per University letter Ref: Letter No: 7059/K1/2009-2, Dated :06.08.2009), would also form an integral component of the evaluation.
- All those students who have been enlisted with required number of days of attendance are eligible to appear for the ESE irrespective of whether they have passed in the CIA or not. Hall tickets will be issued only for those who have enough attendance and have paid the fees.
- Examination timetable is generated through the COE software and is made available in the college website and also distributed to the departments.
- The students must bring the Hall Ticket and their College ID card to every session of the End Semester Examinations for verification. If the students fail to bring the hall ticket, a penalty of Rs 100/- will be levied along with a request letter for getting duplicate hall ticket.
- Students can bring ordinary Scientific / Engineering calculators only into the Examination Hall. They can use mathematical, statistical or any other Table, (if required) provided by the College during the ESE. Students are not allowed to bring programmable calculators / mobile phones or any other electronic communication devices or unwanted materials into the examination hall. Bringing in such things would be considered as malpractice.

Evaluation Process – End Semester Examinations:

Part I, Part II and Part III courses are valued by external examiners of the respective subjects. A chief examiner is appointed for every 6 examiners. Central Valuation is undertaken by a senior staff member as the Camp officer.

Other than NME Courses, valuation of all Part IV courses are done by internal examiners.



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4. EXAMINATION COMMITTEE AND RESULTS PASSING BOARD

Examination Committee

Designation	Odd Semester November 2018	Even Semester April 2019
Principal	Dr.P Cynthiaselvi	Dr.P Cynthiaselvi
Controller of Examinations	Dr.S.Ahila	Dr.S.Venkatalakshmi
Deputy Controller of Examinations	Dr.F.Kurus Malai Selvi	Dr.W.Jayaseeli
Senior Staff Member- Arts	Dr.S.Valarmathi	Dr.S.Ahila
Senior Staff Member -Science	Dr.R.Radha	Dr.R.Radha
Senior Staff Member -Commerce	Dr.W.Jayaseeli	-

Results – Passing Board

Designation	Odd Semester November 2018	Even Semester April 2019
Principal	Dr.P Cynthiaselvi	Dr.P Cynthiaselvi
Controller of Examinations	Dr.S.Ahila	Dr.S.Venkatalakshmi
Deputy Controller of Examinations	Dr.F.Kurus Malai Selvi	Dr.W.Jayaseeli
All Heads of the Departments	12 HODs	12 HODs

5. IMPORTANT DATES AND EVENTS

a) Examinations Fees

Particulars	Dates			
	Odd Semesters November 2018		Even Semesters April 2019	
	From	To	From	To
Examination Fee Payments without fine (UG & PG)	05.09.2018	07.09.2018	06.03.2019	08.03.2019
Examination Fee Payments with fine (UG & PG)	08.09.2018	20.09.2018	09.03.2019	15.03.2019

b) End Semester Examinations

Particulars	Odd Semester November 2018		Even Semester April 2019	
	From	To	From	To
Semester Examinations Theory for UG & PG (Regular & Arrear)	02.11.2018	22.11.2018	09.04.2019	09.05.2019
Semester Examinations Practical for UG & PG (Regular & Arrear)	22.10.2018	31.10.2018	11.03.2019	02.04.2019
Supplementary Exam			14.06.2019	



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c) Re-exam due to Gaja Cyclone

Re-exam was conducted for students who were not able to attend November 2018 Semester Examinations due to Gaja Cyclone.

Particulars	Date as per Timetable	Date of Re-exam
Re – exam due to Cyclone	17.11.2018	13.12.2018

d) Results

Particulars	Odd Semester November 2018	Even Semester April 2019
Publication of CIA results for UG & PG	29.10.2018	04.04.2019
Publication of End semester results for UG & PG	02.01.2019	22.05.2019
Publication of Revaluation results for UG & PG	21.01.2019	10.06.2019
Publication of results for Supplementary Exam for UG & PG	-	17.06.2019

6. COMPLAINTS AND GRIEVANCES

Revaluation

Students can apply for any number of papers (passed/failed) for revaluation.

Particulars	Odd Semesters November 2018		Even Semesters April 2019	
	UG	PG	UG	PG
No. of students applied for revaluation	57	58	92	22

Re-exam due to Gaja Cyclone

Re-exam was conducted for students who were not able to attend November 2018 Semester Examinations due to Gaja Cyclone.

Particulars	Date of Re-exam	No. of students appeared
Re – exam due to Cyclone	13.12.2018	11

Supplementary Examinations

Students who have to reappear for one or two courses only for the completion of the Programme can apply for supplementary examinations.

Particulars	Even semester	
	UG	PG
No. of students appeared for supplementary Examinations (UG)	49	-
No. of students completed the Programme	30	-



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7. RESULTS

Programme wise Odd Semester Results:

a) Under –Graduation Programmes (November -2018)

Programme (UG)	I Semester			III Semester			V Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	31	18	58.06	----	----	----	----	----	----
Chemistry	77	56	72.73	73	67	91.78	74	43	58.11
Commerce	138	123	89.13	125	120	96	108	99	91.61
Computer Science	95	88	92.63	98	93	94.90	97	95	97.91
Economics	124	111	89.52	117	105	89.74	108	107	99.08
English	123	96	78.05	111	95	85.59	113	104	92.04
Geography	80	54	67.50	74	51	68.92	63	63	100
History	233	174	74.68	232	186	80.17	208	192	92.31
Mathematics	106	105	99.06	112	108	96.43	112	102	91.07
Physics	68	68	100	69	66	95.65	76	74	97.37
Tamil	127	115	90.55	115	105	91.30	110	108	98.18
Zoology	76	67	88.16	82	78	95.12	82	81	98.78

b) Post –Graduation Programmes (November -2018)

Programme (PG)	II Semester			IV Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	24	15	62.50	23	16	69.57
Commerce	34	21	61.76	34	23	67.65
Computer Science	56	52	92.86	49	47	95.92
Economics	32	28	87.50	25	22	88.00
English	34	23	67.65	32	16	50.00
Geography	25	19	76.00	19	11	57.89
History	33	29	90.63	25	25	100
Mathematics	34	33	97.06	34	34	100
Physics	25	20	80.00	24	21	87.50
Tamil	35	35	100	22	22	100
Zoology	18	15	83.33	17	12	70.59



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Programme wise Even Semester Results:

a) Under –Graduation Programmes (April -2019)

Programme (UG)	II Semester			IV Semester			VI Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	32	29	90.63	----	----	----	----	----	----
Chemistry	76	73	96.05	73	63	86.30	74	65	87.84
Commerce	136	123	90.05	124	116	93.29	112	108	96.42
Computer Science	95	88	92.66	98	87	88.79	95	95	100
Economics	124	113	91.13	116	76	65.51	107	107	100
English	122	71	58.19	112	104	93.10	111	99	89.16
Geography	77	61	79.22	74	61	82.43	62	56	90.32
History	226	212	93.77	230	220	95.65	208	204	98.08
Mathematics	105	104	99.05	112	106	94.64	112	110	98.21
Physics	67	63	94.03	69	59	85.51	76	76	100
Tamil	125	123	98.40	108	105	97.17	108	107	98.18
Zoology	74	67	90.54	81	79	97.53	82	80	97.56

b) Post –Graduation Programmes (April-2019)

Programme (PG)	II Semester			IV Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	24	23	95.83	23	23	100
Commerce	33	28	84.85	34	26	76
Computer Science	55	53	96.36	50	49	98
Economics	32	30	93.75	24	24	100
English	34	31	91.18	32	31	97
Geography	25	21	84.00	19	18	95
History	32	30	93.75	25	25	100
Mathematics	34	33	97.06	34	34	100
Physics	24	17	70.83	24	21	88
Tamil	32	32	100	22	22	100
Zoology	17	14	82.35	18	16	89



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8. GRADUATION DETAILS

The following grading system is adopted.

UG Programme

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
4.00 to 4.99	C	Average
Below 4.00	R.A.	(Re-Appearance)

PG Programme

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
Below 5.00	R.A.	(Re-Appearance)

a) Graduation Outcome - Under Graduation Programmes (April-2019)

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Chemistry	74	1	9	30	24		64	86.49
Commerce	111			20	75	13	108	97.30
Computer Science	95		32	60	1		93	97.90
Economics	106		1	7	93	4	105	99.06
English	111			7	77	21	105	94.59
Geography	62		3	24	30	3	60	96.77
History	208			4	188	10	202	97.12
Mathematics	112	15	47	42	5		109	97.32
Physics	77	4	37	31	5		77	100
Tamil	108		1	43	63		107	99.07
Zoology	82		23	48	9		80	97.56



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b) Graduation Outcome - Post Graduation Programmes (April-2019)

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Chemistry	23	1	8	14			23	100
Commerce	26		1	21	4		26	100
Computer Science	49	2	26	19	2		49	100
Economics	24			15	9		24	100
English	31		1	11	19		31	100
Geography	18		2	8	8		18	100
History	25		1	24			25	100
Mathematics	34	12	21	1			34	100
Physics	21		10	11			21	100
Tamil	22			19	3		22	100
Zoology	16		1	7	4		12	75

9. STATEMENT OF MARKS

End Semester Mark statements and Cumulative Mark statements are issued with the following security features: Invisible logo, Gold foil logo, Word twist and Micro line.

10. NEW INITIATIVES

- Re-exam for students who couldn't attend November 2018 Semester Exam due to Gaja Cyclone was conducted in 13.12.2018.
- The question paper pattern for all M.Phil programmes is 5 questions of 15 marks each. The Components of CIA for M.Phil may vary among different programmes. The distribution of marks between internal and external is retained as 25:75.
- The question paper pattern of NME course offered by Mathematics department is changed to MCQ pattern and the title changed to 'Quantitative Aptitude for Competitive examinations'.
- Instead of double valuation, single valuation is followed for revaluation.

Controller of Examinations
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